**Section 8 Questions**

1. What is an Excel file called?
   1. Spreadsheet
   2. Workbook
   3. Folder
   4. Portfolio
   5. Sheet
   6. Document
2. Excel files contain \_\_\_\_\_\_\_\_\_.
   1. Workbooks
   2. Documents
   3. Folders
   4. Portfolios
   5. Envelopes
   6. Spreadsheets
3. Cells are identified by \_\_\_\_\_\_ \_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_.
   1. Row letter, column number
   2. Row letter, column letter
   3. Row number, column number
   4. Row number, column letter
   5. Cell magnitude, alphabetical order
   6. None of the above
4. What command will insert a column to the left of the selected column in Excel?
   1. Right click format cells
   2. Right click column width
   3. Right click hide
   4. Right click delete
   5. Right click insert
   6. Right click unhide
5. What would you write in a given cell to find the max of the data from B3 to B19?
   1. MAX(B3:B19)
   2. =MAX(B3:B19)
   3. max(B3:B19)
   4. MAXIMUM(B3:B19)
   5. =MAXIMUM(B3:B19)
   6. =maximum(B3:B19)
6. What should be written in a given cell to find the average of the data B3 to B19?
   1. AVE(B3:B19)
   2. =AVE(B3:B19)
   3. ave(B3:B19)
   4. AVERAGE(B3:B19)
   5. =AVERAGE(B3:B19)
   6. =average(B3:B19)
7. The equation =C3/B12 uses\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
   1. Relative referencing
   2. Absolute referencing
   3. No referencing
   4. Total referencing
   5. Complete referencing
   6. None of the above
8. The equation =$C$3/$B$12 uses\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
   1. Relative referencing
   2. Absolute referencing
   3. No referencing
   4. Total referencing
   5. Complete referencing
   6. None of the above
9. The equation =A6/$B$6 uses\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
   1. Relative referencing
   2. Absolute referencing
   3. Relative and absolute referencing
   4. Total referencing and no referencing
   5. Formulas and data
   6. Total referencing
10. When making a plot of current values on Excel what type of graph did we use?
    1. Bar
    2. Pie
    3. Scatter
    4. Statistics
    5. Area
    6. Line