

Name: \_\_\_\_\_  
Date: \_\_\_\_\_

### **Assignment 5**

- 1.) Watch: <https://www.youtube.com/watch?v=-YGuWpouzdg>
- 2.) Select a process you currently do (making your morning coffee, cleaning your house, grocery shopping, registering for classes, ect.) and create a “Flow Process Chart” for it using the attached table. Draw two diagrams to go along with it – one that simply shows the layout of the area the process is done in (label this one “Blank Layout Area”) and a second one that is a “Flow diagram” (the process steps superimposed on top of the blank layout area.) Label this second drawing “Current Flow Diagram”.
- 3.) Do not do any analysis or attempted any improvement of your process at this point – simply complete the “Summary” section at the top of the Flow Process Chart. We will analyze and improve on your process in Assignment 6.